



201 Hampton Drive and 206 Main Street  
 Venice, CA 90291 (310) 392-3029  
 office@mishkon.org

## FACILITY RENTAL INFORMATION

Updated 04/09/2019

The rental fees for one-time day or evening events for non-members for Jewish secular or religious events, such as weddings, reception, parties, etc., are as follows:

FACILITY	MAXIMUM CAPACITY	MEMBER/STAFF RATES	NON-MEMBER RATES
Social Hall	263  <i>19 round tables, 60" each 146 chairs (6-7 at table) 12 rectangular tables, 8 foot</i>	\$75.00 per hour  <i>three-hour minimum</i>	\$150.00 per hour  <i>three-hour minimum</i>
Social Hall & Kitchen	263	\$100.00 per hour* <i>three-hour minimum</i>  *No charge for members to use the social hall for an event that takes place on Shabbat morning/afternoon for which you provide enough food for everyone. For example, a wedding or private event on a Sunday or Saturday night is charged, but a Saturday morning/afternoon b'nai mitzvah or aufruf we do not charge.	\$200.00 per hour <i>three-hour minimum</i>
School/Playground/Classrooms	80	\$250 per day	\$500 per day
Sanctuary	690	No Charge	\$500 per day
Chapel	40	No Charge	\$250 per day
Library	10-12	No Charge	\$250 per day

**\*Additional Required Charges:**

Custodian \$25.00/hour      Security \$30.00/hour (optional except with children or bar/bat mitzvah)

*Reductions and/or waivers* to these rates for certain non-profit organizations are considered on a case-by-case basis.

**B’Nai Mitzvah Note:** There is no rental fee for members who host a bar mitzvah or bat mitzvah kiddush lunch during our regularly scheduled Saturday 12:30 pm kiddush and invite the congregation and cover the entire cost of the kiddush.

[\*\(regulations continued on next page\)\*](#)

**\*Regulations/Other Fees:**

1. Members in good standing must be current on their accounts (paid in full or payment arrangements made), or prepayment of rental fee is required.
2. All issues of consideration or deviation from these guidelines must be approved by the President or designated board member in writing.
3. The renter is also required to pay for a security guard for all bar/bat mitzvahs and other events with children. Mishkon can arrange security for \$25.00 per hour with a 5-hour minimum. Mishkon reserves the right to determine if security is needed.
4. A fully refundable security deposit of \$250 is required for all events.
5. All rental requests must identify the number of participants in order to verify compliance with capacity limits.
6. Final arrangements and costs for all rentals must be presented in writing to the office for approval before the date of the rental.

**Other Policies:**

Mishkon facilities are not available for rental during Shabbat or Jewish holidays.

Mishkon is responsible for opening and closing the facility.

Only kosher food, beverages, and catering services are permitted on the premises. Kosher caterers or food services may be employed if approved in advance by the synagogue.

*The above charges must be received in full no later than 10 business days before the event. All renters must provide complete information on the attached form and return a signed form with payment.*