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FACILITY RENTAL INFORMATION

Updated 08/22/2017

The rental fees for one-time day or evening events for non-members for Jewish secular or religious events, such as weddings, reception, parties, etc., are as follows:

FACILITY	MAXIMUM CAPACITY	MEMBER RATES	NON-MEMBER RATES
Social Hall	263 <i>19 round tables, 60" each 146 chairs (6-7 at table) 12 rectangle tables, 8 foot</i>	\$75.00 per hour <i>three hour minimum</i>	\$150.00 per hour <i>three hour minimum</i>
Social Hall & Kitchen	263	\$100.00 per hour <i>three hour minimum*</i> *No charge for members to use the social hall for an event that takes place on Shabbat morning/afternoon for which you provide enough food for everyone. For example, a wedding or private event on a Sunday or Saturday night is charged, but a Saturday morning/afternoon b'nai mitzvah or aufruf we do not charge.	\$200.00 per hour <i>three hour minimum</i>
Sanctuary	690	No Charge	\$500 per day
Chapel	40	No Charge	\$250 per day

Additional Required Charges:

Custodian \$25.00/hour Security \$30.00/hour (optional except with children or bar/bat mitzvah)

Reductions and/or waivers to these rates for certain non-profit organizations are considered on a case-by-case basis.

B'Nai Mitzvah Note: There is no rental fee for members who host a bar mitzvah or bat mitzvah kiddush lunch during our regularly scheduled Saturday 12:30 pm kiddush and invite the congregation and cover the entire cost of the kiddush.

(regulations continued on next page)

Regulations:

1. Members in good standing must be current on their accounts (paid in full or payment arrangements made) or prepayment of rental fee is required.
2. All issues of consideration or deviation from these guidelines must be approved by the President or designated board member in writing.
3. The renter is also required to pay for a security guard for all bar/bat mitzvahs and other events with children. Mishkon can arrange security for \$25.00 per hour with a 4-hour minimum. Mishkon reserves the right to determine if security is needed.
4. A fully refundable security deposit of \$250 is required for all events.
5. All rental requests must identify the number of participants in order to verify compliance with capacity limits.
6. Final arrangements and costs for all rentals must be presented in writing to the office for approval prior to the date of the rental.

Other Policies:

Mishkon facilities are not available for rental during Shabbat or Jewish Holidays.

Mishkon is responsible for opening and closing the facility.

Only kosher food, beverages, and catering services are permitted on the premises. Kosher caterers or food services may be employed if approved in advance by the synagogue.

The above charges must be received in full no later than 10 business days prior to the event. All renters must provide complete information on the attached form and return a signed form with payment.